

## Interview Questions

1. What goals have you set for yourself? How are you planning to achieve them?
2. Who or what has had the greatest influence on the development of your career interests.
3. What factors did you consider in choosing your career?
4. Why are you interested in this position?
5. Tell me about yourself.
6. What two or three things are most important to you in a job?
7. What kind of work do you like to do?
8. Tell me about a project you initiated?
9. What are your expectations of your future supervisor?
10. How do you solve conflicts?
11. Tell me about how you perceive your strengths. Your weakness. How do you evaluate yourself?
12. What work experience has been the most valuable to you and why?
13. What was the most useful criticism you ever received, and who was it from?
14. Give an example of a problem you have solved and the process you used.
15. Describe a project or situation where you had a conflict with another individual, and how you dealt with it.
16. What has been your greatest challenge?
17. Describe a situation where you had a conflict with another individual, and how you dealt with it.
18. What were the biggest problems you have encountered in your present job? How have you handled them?  
What did you learn from them?
19. What are your team-player qualities? Give examples,
20. Describe your leadership style.
21. What interests of concerns you about this job?
22. In a particular leadership role you had, what was the greatest challenge?
23. What idea have you developed and implemented that was particularly creative or -innovative?
24. What characteristics do you think are important for this job?
25. How have your educational and work experiences prepared you for this position?
26. Take me through a project where you demonstrated \_\_\_\_\_ skills.
27. How do you think you have changed personally since you started with \_\_\_\_\_.
28. Tell me about a team project of which you are particularly proud and your contribution.
29. What have you done in the community to make it a better place to live and work?
30. What types of situation put you under pressure, and how do you deal with the pressure?
31. Tell me about a difficult decision you have made.
32. Give an example of a situation in which you failed, and how you handled it.
33. Tell me about a situation when you had to persuade another person to your point of view.
34. What frustrates you the most?
35. Knowing what you know about your career decisions, would you make the same decisions?
36. What can you contribute to this store/company?
37. How would you react to having your credibility questioned?
38. What characteristics are most important in a good manager? How have you displayed these characteristics?
39. What challenges are you looking for in this job?
40. What two or three accomplishments have given you the most satisfaction?
41. Describe a leadership role of yours and tell why you committed your time to it.

42. What is the most important lesson you have learned in your career?
43. Describe a situation where you had to work with someone who was difficult. How was the person difficult, and how did you handle it?
44. We are looking at a lot of great candidates: why are you the best person for this position?
45. How would your friends describe you?
46. What else should I know about you?
47. What do you know about this job?
48. What are your interests outside of work?
49. Where do you see yourself five years from now?
50. What are your goals in life?
51. What can you do for us?
52. What kind of person are you?

#### Optional Questions You Should Ask In an Interview

1. What is the job, specifically, what I am being considered for?
2. What duties would I be performing?
3. To whom would I report?
4. How would I be evaluated, how often, and by whom?
5. What were the strengths and weaknesses of previous people in this position?
6. What particular characteristics do you think have made you successful in your job here?
7. What do you expect of me?

Always have a list of questions for the interviewer....it takes the burden off them and makes them feel more at ease. When they feel more at ease, they will like you more.